



**Agenda Item Number: 2005-2-4E**

## **BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS**

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**Meeting Date:** February 8, 2005

**Department:** Infrastructure and Planning **Staff Contact:** Tim West, Deputy County Manager for PW  
Mary Murnane, Water Resources Program Manager  
Kerry Bassore, Water and Facilities Planner

**TITLE:** Water Conservation Plan Contract Award

**ACTION:** Motion to:

1. Award RFP #20-05-BH to Weston Solutions for the development of a Water Conservation Plan for County residents.
2. Approve Professional Services Agreement with Weston Solutions in the amount of \$125,105.38.

### **SUMMARY:**

Bernalillo County Public Works advertised RFP# 20-05-BH on November 20, 2004 to develop a Water Conservation Plan. Two submittals were received on December 17, 2004. The RFP Selection Committee met on December 28, 2004 and selected the proposal submitted by Weston Solutions in the amount of \$125,105.38

The Project will assess water use in the County, develop an educational and public information program, evaluate economic incentive alternatives, recommend regulation and ordinance options, and develop an implementation strategy for the Water Conservation Plan. The plan will describe the necessary steps, required resources, and time frames the County should follow to implement a successful Water Conservation Plan. The plan is expected to be complete within eight months of the Notice to Proceed.

Staff requests Board approval to award RFP # 20-05-BH to Weston Solutions and approve the Water Conservation Plan contract in the amount of \$125,105.38 inclusive of NMGR.

### **ATTACHMENTS:**

1. Evaluation Committee Report
2. Two (2) Original Contracts with Weston Solutions

### **FISCAL IMPACT**

BC06-560159-30PW

\$125,105.38

# STAFF ANALYSIS SUMMARY

## COUNTY MANAGER

Commissioner Armijo directed staff to develop a water conservation plan for the County to coincide with the Albuquerque Bernalillo County Water Utility Authority Conservation Plan. The award of RFP # 20-05-BH will begin that process. I recommend Board approval. TL 2/3/05

## DEPUTY COUNTY MANAGER FOR PUBLIC WORKS

Conservation of the water resource has been a regional consideration and concern for several years. Water conservation in the unincorporated area will be an integral component in the overall success of providing a sustainable water supply for the region. I recommend approval. TW 1/26/05

## LEGAL

This Contract contains a 30-day termination clause for the benefit of the County; contains a termination at the end of each year with 60 days notice for the benefit of the contractor; contains a non-appropriations clause as required by law; and appropriate insurance and indemnity clauses. Contract approved as to form. TDC 3/1/05

## FINANCE

<b>Budget</b>	Approval will allow the County to award RFP #20-05-BH to Weston Solutions for the development of a Water Conservation plan for County residents. Funds are available from the Environmental Gross Receipts in account BC06-560159-30PW. Priscilla L. Gutierrez, Budget Analyst Sr. 1/20/05
<b>Purchasing</b>	Proper purchasing procedures were followed in the solicitation, award and evaluation of RFB #20-05-BH. Rosanna P. Suazo, Purchasing Administrator 1/31/05
<b>Contracts</b>	Contract Control Number 2005-0042 has been issued for the contract agreement between the County and Weston Solutions for the development of a Water Conservation Plan. Rosanna P. Suazo, Purchasing Administrator 2/1/05
<b>Risk Management</b>	The Contractor shall provide a certificate of insurance naming the County as an additional insured with the like kinds and amounts of insurance referenced in Section 13 of the Agreement. David A. Baca, Risk Management 1/25/05